



PADDOCK WOOD NEIGHBOURHOOD PLAN STEERING GROUP
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**MINUTES OF THE NEIGHBOURHOOD PLAN MEETING HELD ON
WEDNESDAY 20th September 2017 at 7.30PM AT THE WESLEY CENTRE,
PADDOCK WOOD.**

PRESENT: Meryl Flashman (Chair)
John Flashman (Steering Group Member & Town Councillor)
Jeremy Thompson (Steering Group Member & Resident)
John Hall (resident and Member of Sports & Recreation Group)
Ann Newman (Steering Group Member & Resident)
Paul Smith (Business Owner and Resident, representing PWBA)
Sarah Hamilton (Steering Group Member, Town/Borough/County Councillor
& Lead for Heritage Group)
Rebecca Roberts (Steering Group member & Green Infrastructure Group)
Mike Ridger (Resident & chairman of PW Athletic Club)
Andy Mackie (Resident & Community Centre rep on Steering Group)

APOLOGIES: Jim Large (Steering Group Member /Heritage Group/WRAG)
Richard Barsley (Steering Group Member, member of PWBA and lead for
Town Centre Group)
David Henshaw (Steering Group Treasurer & Town Councillor)
Carol Williams (Steering Group Secretary, Town councillor and lead for
Sports & Recreation Group)
Val Posener (Resident and PWBA Secretary)
Mark Noteman (Steering Group member & lead for Green Infrastructure
Group)

1. MINUTES OF THE PREVIOUS MEETING

The minutes of the meeting held on Wednesday 16th August 2017 were agreed with the following amendments:

SH requested that the first paragraph in “Minutes of Previous meeting” be deleted

Diagram 6 – delete numbers “558”

2. Matters Arising (items that don't appear elsewhere on the agenda)

Meeting times have been moved to 7.30 pm.

3. Report from the Chairman

The chairman reported that there had been significant progress since the last meeting. Richard Eastham had advised that he was impressed with the quality of the work submitted.

All four draft policies had been submitted. Feria would draw them into a single vision document and identify any gaps. So far the following have been identified as needing to be addressed:

Green Spaces & building character.

A working document will then be sent to TWBC who will advise if a Strategic Environmental Assessment Screening (SEA) is required.

The group should be ready to hold a Regulation 14 consultation in either January or February. Whilst Feria recommends keeping the public informed there should be no further public engagement until that event takes place as the inspector will only take into account comments made then. The consultation will last 6 weeks.

The Green Infrastructure group wanted to know if there were any rights of access over Church Farm due to the number of years the public had been using the field. The chairman would ask RE.

(John Hall arrived at the meeting)

4. Town Centre Working Group draft policies

A copy of the draft policy was circulated to members and Paul Smith was invited to comment.

PS advised that there were 4 draft policies for the town centre. The group had considered a night time economy policy but decided against it due to the number of residents living in the town centre.

SH advised that the town centre was not big enough for major developers and the fact that the land was in multiple ownership caused an issue. Any developer would need to work with the Borough Council as they owned the car parks. She was not aware of any recent approaches from developers.

5. Any updates from the other working groups

Copies of the following draft policy documents were circulated to members:
Heritage Group – the group had met in the John Brunt pub. The town had lost much of its heritage over the years.

RE had asked for the group to put forward architectural styles for the future. SH would action.

They also needed to look at the history of The Foresters pub. The Hop Pickers Line was an asset to the town and SH asked that the groups thanks to Cllrs Moon & Sargison be recorded for their work on this project.

Sports & Recreation – have identified a site for a sports hub. Ideally all sports facilities should be on one site. The current facilities are disjointed and old.

Green Infrastructure group – RE had asked for all green spaces which the group wish to have preserved be marked on a map and reasons given for them to be preserved. The group were given a plan on which the town clerk had marked most of the green spaces. The group would take the plan and complete the task. RE only wanted a sketch plan – Feria would transfer the information to maps for the final documents. Green spaces for the new developments should also be designated.

(Ann Newman & Trevor Bisdee arrived)

6. Update on Community Centre

The group had met on the 29th September and Mike Ridger and Kay Groves had joined the working group.

AM reported that there was a community engagement event planned for the 4th November outside the library in Commercial Road. (this was subject to confirmation)

Group members stressed the importance of engaging with all sections of the community using social media as well as more traditional methods.

MR reported that he had contacted the U3A to arrange to meet with the group.

7. Governance Document - Nothing to report.

8. Financial Report

Members noted the financial position. A total of £350 had been spent in this financial year. This was for marketing support from Smew Consulting.

9. Communication with the public/Facebook

Sarah Mewett submitted a report which showed a small percentage increase in Facebook Activity. There are two/three posts per week. Sarah highlighted the need for engaging content from all members. Although appreciative of the contributions she felt that there was too much about heritage and little about other issues.

Sarah also suggested that a flier should be drafted to keep people updated on what was happening. It was agreed that a flier should be drafted for approval at the next meeting. Members were asked to help with the distribution. The chairman would meet with Sarah to discuss. Retailers would also be asked to help.

10. Any Other Business - Mr Trevor Bisdee introduced himself as it was his first meeting.

11. DATE OF NEXT STEERING GROUP MEETING: 18th October 2017, 7.30 pm

**12. Dates and times of future Steering Group meetings: 15th November, 20th December
at 7.30pm**

DRAFT