



PADDOCK WOOD NEIGHBOURHOOD PLAN STEERING GROUP  
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**MINUTES OF THE NEIGHBOURHOOD PLAN MEETING HELD ON  
WEDNESDAY 15<sup>th</sup> February 8.30PM AT THE WESLEY CENTRE, PADDOCK  
WOOD.**

**Present:** SH MF JF AM CW JT DH JL

**Residents:** Rebecca Roberts, Ann Newman

**APOLOGIES:** Richard Barsley, Sarah Mewett

**1. MINUTES OF THE PREVIOUS MEETING**

The minutes of the meeting held on Wednesday 18<sup>th</sup> January 2017 were approved.

**2. MATTERS ARISING FROM THE PREVIOUS MINUTES**

None

**3. REPORTS FROM WORKING GROUPS**

Interim reports were submitted to FERIA-Urbanism by the working groups, prior to the February engagement event. These reports are to be found on the Town Council website.

**4. COMMUNITY CENTRE REPORT (AM)**

Minutes of all Community Board meetings can be found on the Town Council website. The questionnaire is currently being distributed throughout Paddock Wood. It needs to be completed by 1<sup>st</sup> March 2017. A Survey Monkey version of the questionnaire can also be accessed through the Town Council website and Facebook pages.

VAT consultants have been commissioned to give advice on the VAT position and the best way forward. The preferred recommendation will be put to the Town Council. The archaeological survey and topographical surveys have been completed. No concerns have been identified.

There has also been discussion about the procurement of an architect to take the project forward.

It is now anticipated that the size of the hall will be 750 square metres.

Discussion about the project followed including the possible building of a two storey building rather than a one storey building.

**5. SOCIAL MEDIA WRITTEN REPORT**

The report submitted by SM was discussed along with the title of the Facebook page. JL was of the opinion that posts should be scheduled for the morning rather than the evening. He agreed to contact SM to discuss this.

SH asked that thanks be given to SM for her hard work on the project so far.

## **6. VACANCY ON STEERING GROUP**

Due to work commitments Andy Clements has decided to step down from his role on the Steering Group and will concentrate on his membership of the Sport and Recreation Working Group

Following a vote both Rebecca Roberts and Ann Newman joined the Steering Group.

## **7. FEEDBACK TO FERIA ABOUT FUTURE GROWTH QUESTIONNAIRE**

It was felt that the questionnaire was too long, too time consuming to complete and some of the questions were difficult to understand as the language was too corporate. It was also felt that the use of some tick boxes would have been helpful.

The deadline for the completion of the questionnaire is now 20<sup>th</sup> February.

## **8. ARRANGEMENTS FOR MARCH EVENT**

These were discussed. SH to discuss the evening slide show with Richard Eastman, due to concerns about the capacity of the Day Centre.

CW suggested leaflet distribution at station.

Although too late for this event the idea of leaflets headed with a controversial question was discussed.

## **9. TREASURER'S REPORT**

An update will be available at the March meeting

## **10. A.O.B.**

JL is investigating the possibility of producing some historic postcards to be sold in the town.

## **11. DATE OF NEXT STEERING GROUP MEETING:**

Wednesday 15<sup>th</sup> March 2017, 8.30pm in the Wesley Centre

Dates and times of future Steering Group meetings: 19<sup>th</sup> April, 17<sup>th</sup> May, 21<sup>st</sup> June, 19<sup>th</sup> July, 16<sup>th</sup> August, 20<sup>th</sup> September at 8.30pm

Meryl Flashman 15<sup>th</sup> February 2017