



PADDOCK WOOD NEIGHBOURHOOD PLAN STEERING GROUP
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**MINUTES OF THE NEIGHBOURHOOD PLAN MEETING HELD ON
WEDNESDAY 15th MARCH 8.30PM AT THE WESLEY CENTRE, PADDOCK
WOOD.**

APOLOGIES: Richard Barsley, Rebecca Roberts, Carol Williams

Present: Sarah Hamilton (SH), Meryl Flashman (MF) David Henshaw (DH), John Flashman (JF), Jeremy Thompson (JT) , Andy Mackie (AM), Ann Newman (AN).

(Cllr) Rodney Atkins: Resident & Chairman of PWTC Planning Committee

1. MINUTES OF THE PREVIOUS MEETING

The minutes of the previous meeting held on Wednesday 15th February 2017 were agreed

2. MATTERS ARISING FROM THE PREVIOUS MINUTES - None

3. TREASURER'S REPORT

Please see attached

4. REPORTS FROM WORKING GROUPS – No updates available

5. COMMUNITY CENTRE QUESTIONNAIRE

The deadline for the submission of the questionnaires has now passed. The data is being inputted electronically by the deputy town clerk prior to analysis being undertaken. SH has requested that the results be shared with the neighbourhood plan group as soon as they are available.

6. SOCIAL MEDIA WRITTEN REPORT (SM)

A written report has been received from Sarah Mewett and her recommendations were accepted. MF to respond.

7. REPORT ABOUT MARCH EXHIBITION

A lot of new faces were seen at the exhibition and there was a steady flow of people visiting the exhibition throughout the day. However, the attendance during the evening opening period was disappointing. More information about the event outcomes can be found on the Feria-Urbanism website.

The poster exhibition is being displayed at Mascalls school for a two week period. JT to ask St Andrew's Church if they would be prepared to host the exhibition in their foyer.

8. NEXT STEPS

It was agreed that this agenda item should be discussed first.

Following discussion It was agreed that SH should approach Sarah Lowe at Tunbridge Wells Borough Council in order to organise a suitable date for the Steering Group to meet with the planning team at the Borough Council. A key aim of this meeting is to agree the principles, if not the detail of the long term vision.

The TWBC meeting also needs to agree a way forward for the Paddock Wood Neighbourhood Plan as a three-part plan document – i.e. a front part of the plan that sets out a long-term vision, a central section with core policies, and a final section with key projects.

The Neighbourhood Plan is important to Paddock Wood as Tunbridge Wells Borough Council (TWBC) don't have the required 5 year supply of housing which will make us vulnerable to inappropriate development.

Feria-Urbanism has also recommended that representatives of the Steering Group should meet with Capel Parish Council to discuss land belonging to Capel parish which has been put forward for development. There was some discussion about who might do this.

The working groups need to focus on the core policies (see the 8 themes, from July 2016) and provide local details and background justifications for each. Feria-Urbanism need some clear information and instruction from each group about the intentions and reasons behind each core policy. Not just a list of things such as facilities, but reasons for why a policy is required. SH to email working group leaders.

The key projects can be pursued independently of the plan but be given policy “hooks” within the core policies and long term vision.

A further area of discussion between the Steering Group and TWBC is the need to submit a screening opinion on the plan. This is a formal request to Natural England, Historic England, and the Environment Agency about whether the Paddock Wood Neighbourhood Plan will need a Sustainability Appraisal (SA) or a Strategic Environmental Assessment (SEA). All plans need this.

9. A.O.B.

Due to the election of Jim Large to Paddock Wood Town Council it was agreed that the Steering Group should recruit another member of the public in order to comply with the Governance documentation. JT offered to approach a possible candidate.

10. DATE OF NEXT STEERING GROUP MEETING:

Wednesday 19th April 2017, 8.30pm

Dates and times of future Steering Group meetings: 17th May, 21st June, 19th July, 16th August, 20th September at 8.30pm.....

Meryl Flashman 15th March 2017