

PADDOCK WOOD TOWN COUNCIL ACTION PLAN 2016/2017

Introduction

Paddock Wood Town Council is one of many Parishes/Towns who are the smallest areas of civil administration in England and provides the statutory tier of local government closest to the people. Parish & Town Councils are an essential part of the structure of local democracy and have a vital role in acting on behalf of the communities they represent. They:

- give views, on behalf of the parish, on planning applications and other proposals that affect the parish
- undertake projects and schemes that benefit local residents
- work in partnership with other bodies to achieve benefits for the parish/town
- alert relevant authorities to problems that arise or work that needs to be undertaken
- help the other tiers of local government keep in touch with their local communities

Parish & Town Councils have a wide range of powers which essentially relate to local matters, such as looking after community buildings, open space, allotments, play areas, street lighting, bus shelters, car parks etc. They also have the power to raise money through taxation, the precept, which is the parish/town council's share of the council tax.

In order to help us plan for the year ahead, we have put together an Action Plan which details the key objectives and actions that we hope to achieve during 2016/2017, in addition to our overall responsibilities.

OBJECTIVES

OBJECTIVE	COMMENTS	TIMESCALE	ACTION BY
Landscape area around Putlands Pond	Once the silt which was removed from the pond during December 2015 had dried out sufficiently the area will be landscaped and planted	Weather dependant	Town Clerk/Estates Team
Improvements to exterior of Podmore Building	New windows and shutters to be installed. Outside of building to be re-plastered and painted	Summer 2016	External contractor
Benches around the town to be replaced or re-furbished	Most of the benches on PWTC land are now in good repair – however there are some benches on the highway which are in need of replacement or repair	Summer 2016	Estates Team

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Refurbish Memorial Play area	New equipment to be installed in the children's play area at the Memorial Playing field. Funds have been raised by Play Paddock Wood	New play area to open in April 2016	Play Paddock Wood Estates Team External contractor
Christmas Lights	The lease on the current Christmas lights scheme has now expired and a new scheme is required for 2016.	Christmas 2016	Town Clerk
New mower for Cricket square	The existing mower is over 20 years old and in need of replacement	Spring 2016	Estates Manager
Complete the adoption of Fuggles Close open space & The Batters	Transfer of land from TWBC	ASAP	Town Clerk
Entrance to Garden of Remembrance	Area gets very muddy in winter causing problems for visitors	Summer 2016	Estates Team
Heritage Notice Board	New board in the Old Church Yard for heritage information	On going	Cllr M Flashman
Foal Hurst Wood	Replacement sign budgeted for FHW.	Summer 2016	Estates Committee/FHW volunteers
New planters for Town Gateways	Permission required for new troughs to be installed at the Badsell Road entrance and Maidstone road entrance	Spring 2016	Town Clerk/Estates Manager
Path to the rear of Putlands	Explore costs for future budget	November 2016	Town Clerk
Pitch drainage	Football pitches are suffering from poor drainage Look to carry out a rolling programme of drainage improvement to all pitches	Start May 2016	Estates Manager/Town clerk
Cemetery Drainage	Flooding in the cemetery is causing concern. Explore options for resolving the problems	ASAP	Town Clerk
Community Centre	Working group to progress building of community centre	Ongoing	Clerk/Cllrs
Defibrillator	Identify location for and purchase defibrillator	Ongoing	Clerk/Cllrs