

PADDOCK WOOD TOWN COUNCIL
The Podmore Building, St Andrews Road, Paddock Wood
Tonbridge, Kent, TN12 6HT
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NOTICE OF A MEETING OF THE ESTATES COMMITTEE to be held on Monday
12th November 2018, at the Day Centre, Commercial Road, at 7.45pm

APOLOGIES

ES50 DECLARATIONS OF INTEREST

ES51 MINUTES OF THE PREVIOUS MEETING

To APPROVE the minutes of the meeting held on Monday 8th October 2018.

ES52 MATTERS ARISING

- (a) The remaining 2 benches will be installed by contractors on 12th November 2018.
- (b) The owners of the boundary wall to the Old Church Yard have demolished the wall. The council's insurers have been advised, but a claim has not been made against the council to share the costs. Zurich have asked that the trees be managed in such a way that a similar situation cannot occur in the future.
- (c) The PPP Committee has recommended that the new infant plots in the Cemetery should be for children aged 4 and below.
- (d) Permission has been granted for work to be carried out on the fire damaged tree at Fuggles Close.
 The Tree Surgeon will also attend to the overhanging trees to the rear of the Podmore Building.
- (e) The Personnel Committee have approved the appointment of an additional member of the ground staff for the next Financial year.

ES53 NEW PLAY EQUIPMENT, GREEN LANE

Quotes for a roundabout to be installed at Green Lane play area are attached. Members are asked to approve a design and contractor.

ES54 WALKS AROUND PADDOCK WOOD

The walking guides have been checked by a local volunteer and he has sent notes for amendments.

Members are asked to consider options for re-printing the walks. Suggestions attached.

No funding has been allowed for in the 2018/2019 budget, however £2,000 was allocated for a book of names from the Memorial which is unlikely to be completed this financial year, and could be transferred across for this purpose.

ES55 BUDGET 2019

New notice board for allotments	£619.34 to match existing town council boards £378 – Aluminium Framed notice board
Pond work	Clerk to meet with contractors on Thursday 8 th November
Fencing to cemetery	Quote awaited
Bins	£161.00 each

CCTV	Quotes awaited
Deep Clean for public toilets	Borough Council are in discussion with cleaners who have carried out additional cleaning work
Drainage work at cemetery	£9,000
Car Park, Cemetery	£6,000 was set aside for car parking at the Cemetery – it is recommended that a further sum is added

ES56

ESTATES MANAGERS REPORT

Work is needed to be carried out on the fence adjacent to the Memorial Field and properties in Mascalls Park. This will result in the netting having to be removed and replaced – a quote of £1700 has been received to carry out the work. The Estates Manager to advise members.

ES57

DATE OF NEXT MEETING

The next meeting will be held on Monday 10th December 2018.

NICHOLA REAY
Clerk to the Council
6th November 2018