

PADDOCKWOOD TOWN COUNCIL
The Podmore Building, St Andrews Field, St Andrews Road
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NOTICE OF A MEETING OF PADDOCK WOOD TOWN COUNCIL TO BE HELD
ON Monday 15TH JANUARY 2018, at the Day Centre, Commercial Road, at
7.45 p.m.

Apologies: Cllr D Boyle

Officers from TWBC will attend the meeting to update members on the refurbishment of Dowding House. A copy of the report to the Communities Cabinet Advisory Board is attached for members information

QUESTIONS FROM RESIDENTS
QUESTIONS FOR THE BOROUGH AND COUNTY COUNCILLORS
(the vice-chairman will take the chair for this item)

C90 DECLARATIONS OF INTEREST

C91 MINUTES OF THE PREVIOUS MEETING.

- (a) To APPROVE the minutes of the meeting held on 18TH December 2017.
- (b) To NOTE the minutes of the Finance Committee meeting held on 8th January 2018.

C92 INFORMATION ARISING FROM THE PREVIOUS MINUTES

C93 COMMUNITY CENTRE

Deferred from the meeting on the 18th December 2017 to allow for a briefing meeting to be held.

- (a) To sign off the attached RiBA stage 1 report.
- (b) To APPROVE the revised governance documents. (to follow)

C94 NEIGHBOURHOOD PLAN

- (a) Members are asked to consider the following:
Should the Community Centre be included as a policy in the Neighbourhood Plan OR will it just be included in the project list?
- (b) To receive an update on the current position

C95 BUDGET AND PRECEPT FOR 2018/2019

- (a) To APPROVE the budget for 2018/2019. (attached)
- (b) To APPROVE a precept of £438,301 as recommended by the Finance Committee. (see attached minutes.)

C96 FINANCE

- (a) To APPROVE the payments list
- (b) To NOTE the receipts list voucher

C97 DATA PROTECTION OFFICER.

The clerk will be attending a training course on the 11th January 2018 and will update members at the meeting.

Attached is a copy of the recent advice note from NALC. Members are asked to note the final paragraph which states that it is NALC's view that Clerks & RFOs cannot be appointed Data Protection Officers.

C98 REPORTS FROM REPRESENTATIVES

To receive a report from the council's representatives when available:

- (a) Chairman's meeting
- (b) Neighbourhood Plan – dealt with under item C94
- (c) Community Centre – dealt with under item C93.
- (d) Paddock Wood Business Association
- (e) Bereko Committee
- (f) KALC
- (g) Medway Valley Line
- (h) Hop Pickers
- (i) Council Web site
- (j) Youth Council
- (k) Councillor's surgery – the next surgery will take place on 20th January 2018
- (l) Newsletter
- (m) Annual Town Report – the report needs to be written in time for the Annual Town Meeting in April.
- (n) 5 year plan – the next meeting is due to take place on the 29th January. All members are invited to attend.

C99 EXCHANGE OF NEWS

C100 DATE OF NEXT MEETING

The next meeting will be held on Monday 19th February 2018.

NICHOLA REAY
Clerk to the Council
9th January 2018