

**PADDOCKWOOD TOWN COUNCIL**  
**The Podmore Building, St Andrews Field, St Andrews Road**  
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**[www.paddockwoodtc.kent.gov.uk](http://www.paddockwoodtc.kent.gov.uk)**

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**NOTICE OF A MEETING OF PADDOCK WOOD TOWN COUNCIL TO BE HELD**  
**ON Monday 18<sup>th</sup> June 2018, at the Day Centre, Commercial Road, at**  
**7.45 p.m.**

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APOLOGIES: Cllr D Sargison

QUESTIONS FROM RESIDENTS  
QUESTIONS FOR THE BOROUGH AND COUNTY COUNCILLORS

**C21 DECLARATIONS OF INTEREST**

**C22 MINUTES OF THE PREVIOUS MEETING.**

- (a) To APPROVE the minutes of the meeting held on Monday 21<sup>st</sup> May 2018.
- (b) To APPROVE the minutes of the Extra Meeting held on 12<sup>th</sup> June 2018. (to follow)
- (c) To note the minutes of the meeting of the Estates Committee held on Monday 11<sup>th</sup> June 2018.

**C23 INFORMATION ARISING FROM THE PREVIOUS MINUTES**

C16 – the NE Quadrant meeting will take place on 26<sup>th</sup> June 2018.

**C24 GDPR REPORT**

To consider the GDPR Report (previously circulated) and action plan. The PPP Committee will review the relevant policies at its next meeting

**C25 FINANCE**

- (a) To NOTE the receipts list.
- (b) To approve the payments list.

**C26 COMMUNITY CENTRE**

The Governance Document for the Community Centre (attached) states that the chairman of the P & E Committee sits on the Board and the Vice Chairman of the Council Chairs the working party. Cllr Williams is both Chairman of the P & E Committee and Vice Chairman of the Council. Members are asked to review the document and amend it to allow for another councillor to chair the working party.

**C27 NEIGHBOURHOOD PLAN**

To receive an update

**C28 TOWN COUNCIL LOGO**

The new logo has been amended as discussed at the meeting held on 19<sup>th</sup> March 2018. The new logo will be used as and when branded items are replaced. Copy attached.

**C29 THE BIG CONVERSATION – RURAL TRANSPORT**

The town council has been invited to attend the Big Conversation Parish Seminar. KCC is looking to see if there are better, more sustainable ways of providing transport to rural communities not currently served by commercial operators. Two representatives are invited to attend on behalf of the town council. Details of the seminars are attached.

**C30 1918 – 2018 COMMEMORATION**

Costs of a commemorative stone are being sought, however guidance is required as to what type of commemoration is required. Members are asked to consider meeting with representatives of the British Legion to discuss this further.

**C31 REPORTS FROM REPRESENTATIVES**

To receive a report from the council's representatives when available:

- (a) Chairman's meeting
- (b) Paddock Wood Business Association
- (c) Bereko Committee
- (d) KALC
- (e) Medway Valley Line
- (f) Hop Pickers
- (g) Council Web site
- (h) Youth Council
- (i) Councillor's surgery – to discuss alternative locations for the Councillors Surgery.
- (j) Newsletter

**C32 ANY OTHER INFORMATION**

Cllr Williams & the Clerk have booked to attend the NHS West Kent Clinical Commissioning Group stakeholder meeting on 3<sup>rd</sup> July in Sevenoaks. (details forwarded by email to all members on 6<sup>th</sup> June 2018)

**C33 DATE OF NEXT MEETING**

The next meeting will be held on Monday 18<sup>th</sup> June 2018. The Clerk will be on leave and the deputy clerk will be in attendance.

NICHOLA REAY  
Clerk to the Council  
12<sup>th</sup> June 2018