

MEETING OF COMMUNITY CENTRE WORKING PARTY
Tuesday 8th May 2018 at 1.30 om in the Wesley Centre,
Commercial Road, TN12 6DS.

PRESENT: Cllr Mrs Flashman, in the Chair
Cllr E Wilson, (PWTC) Mrs N Reay (Clerk PWTC)
Mr A Stanley, Mr A Mackie, Mr F Lemont, Ms S Woodcock
(Community Representatives)

APOLOGIES; Jonathan White, TWBC
David Morriss (Frankhams)

WP83 Members agreed the notes of the previous meeting

WP84 PROJECT UP DATE
The Quantity Surveyor had been appointed but as yet no figures had been received. The RiBA stage 2 report could not be signed off until they had been received.

WP85 COMMUNITY ENGAGEMENT EVENT
Cllr Wilson updated members on the results of the community engagement event on the 25th April, 2018. There had been a good turn out, but for future events a sign in sheet was required to try to establish exact numbers attending. An age range on the comment cards was also required.

No specific questions had been asked – residents were just asked their views on the plans to date. The outline of the building had been marked out on the field prior to the event.

Generally most visitors were positive about the plans. Concerns were however raised about the following:

- Location on Field
- Size of kitchen
- Youth service provision
- Size of kitchen/café
- Parking
- Crossing the road to the centre
- Acoustics

The Community Advice Centre expressed an interest in being accommodated in the building

Members discussed the issues raised and it was agreed that further consultation was required, particularly as decisions need to be made about the above issues.

It was agreed that different groups needed to be spoken to – Cllr Wilson would attend youth group meetings. A stand would also be had at various community events over the summer to try to reach a wider range of residents. Events agreed were POTS event, Carnival, School Fete & Church Family Day. Cllr Wilson would contact members to see who was available for each event. Three members would be needed.

Comments from all the events would be collated at the end and published.

WP86

RISK REGISTER

Members reviewed the risk register and the following risks needed updating/amending.

Risk reference	Change
A10	Changes to group
A11	Changes to governance group
A15	Risks – all stages
A17	Review Communications Plan
A18	Completed
D5	Update
F4	Update
F6	Review
H4	Check when catering consultant to be appointed
H10	Question risk level

WP87

ANY OTHER BUSINESS

It was asked if there was any news on the future of the police houses. NR to ask if there was any updates.

WP88

FUTURE MEETING DATES

All meetings will be held in the Wesley Centre unless otherwise notified.

MEETING DATES	MEETING TIMES
Tuesday 12 th June 2018	1.30 pm
Tuesday 10 th July 2018	1.30 pm
Tuesday 14 th August 2018	1.30 pm
Tuesday 11 th September 2018	1.30 pm

The meeting closed at 3.05 pm